

DECLARATION OF PECUNIARY INTERESTS

POINTS TO NOTE

Purpose of the Registration

1. The main purpose of registering the pecuniary interests of Members of the Kowloon City District Urban Renewal Forum (DURF) is to maintain public confidence in the integrity of Members (including the Chairman and the Vice-Chairman/Member presiding) and in the impartiality of their advice tendered to DURF. It is, therefore, important that all Members should declare their pecuniary interests as set out in the registration form at **Appendix I**.

Guidelines for Completing the Registration Form

2. This form should be completed by each Member upon commencement of the term of appointment and returned to the Secretariat of DURF within one month. It will then be updated once every year. Any subsequent changes to Members' pecuniary interests should be registered within 14 days of any such change.
3. Interest owned by Members, their spouses or children under the age of 18 should be registered. Members should register such interests to the best of their knowledge.
4. Details such as the amount of remuneration received, the size and the exact address of the declared property or the size and value of the shareholdings need not to be disclosed.
5. Where applicable, Members should also give a brief description of the lines of business of companies in which they are involved.
6. Specific guidelines for completing each item are given in the notes of the registration form.

Use and Disclosure of Personal Data

7. The pecuniary interests provided in the registration form are considered as a kind of personal data and will be retained by the Secretariat of DURF for the purpose mentioned in paragraph 1 above. The personal data may be disclosed to other Government bureaux and departments for any other purpose(s) directly related to such use.
8. Your personal data, as well as your spouse's and children's (whose interests are being declared), provided in this registration form will also be made available for inspection by members of the public on request.
9. Your personal data, as well as your spouse's and children's (whose interests are being declared), provided in this registration form will not be used for purposes other than mentioned above unless you, your spouse and children have given the prescribed consent or such use is permitted by the laws of Hong Kong Special Administrative Region.

Accuracy, Duration of Retention and Security of Personal Data

10. All practicable steps will be taken to ensure that personal data in the registration form are accurate and will not be kept longer than is necessary for the fulfillment of the purpose (including any directly related purpose) for which the data are or to be used; and that the personal data are protected against unauthorized or accidental access, processing, erasure or other use.

Access to Personal Data

11. You, your spouse and children whose interests are being declared, have the right to obtain a printed copy of this registration form held by the Secretariat of DURF and to request that necessary correction(s) be made if the personal data are inaccurate.

Enquiry

12. All enquiries concerning personal data collected in this registration form should be addressed to:-

Secretariat, District Urban Renewal Forum,
14/F, North Point Government Offices
333 Java Road, North Point
Hong Kong

OR

Email address : enquiry@durf.org.hk

Declaration by Individual

13. You are requested to read carefully the Points to Note set out above. If you have any enquiries concerning the Note, please contact the Secretariat of DURF for clarification. The provision of personal data by means of this form is voluntary. Your personal data, as well as your spouse's and children's (whose interests are being declared), will be treated in compliance with the Personal Data (Privacy) Ordinance (Cap. 486) and the contents of the Note. Please sign the declaration on Page 4 of the registration form and return the completed form to the Secretariat of DURF in the enclosed envelope.