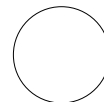


PLANNING DEPARTMENT
Public Enquiry Form
規劃署
公眾查詢表格



If you have any difficulty in completing this form, we shall be happy to assist.
倘閣下填寫此表格時有任何疑問，本署職員將樂意協助。



File Ref.:

Date of receipt: / /

Date of reply: / /

Day Month Year

_____ DPO
 _____ Section

Part A - To Be Completed By Enquirer 甲部 - 由查詢人填寫 #

Name: _____
姓名

No. of Persons: _____
到訪人數

Address/Email: _____
地址/電郵地址

Tel.: _____
電話

Organisation: _____
(if appropriate)
機構 (如適用)

1. Private Individual 個人
 2. Student / Educational Institute 學生 / 教育機構
 3. Professional Agency 專業代理
 4. Estate Property Company 房地產公司
 5. Media 傳媒
 6. Others (Pl. specify) 其他 (請註明) _____

Language: _____
語言 1. 中文 2. English 3. Others 其他 _____

Subject of Enquiry: _____
查詢事項

Part B - For Office Use Only 乙部 - 由本署填寫

ANSWER(S) / MAIN POINTS OF DISCUSSION:

The personal data provided will be held in the Planning Department for the purpose of processing your enquiries and, if necessary, for providing you with a written reply. The personal data you provided may be divulged to other Government Bureaux and departments for the purpose mentioned above. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form. Request for access to or correction of personal data should be addressed to Technical Services Section, Planning Department, 17/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong.

你在此表格所填報的個人資料，規劃署將用作處理你的查詢事宜及如在需要時，給你書面答覆之用。你在此表格所填報的個人資料有可能被披露至政府有關之政策局或部門作上述之用。根據「個人資料（私隱）條例」第 18 及 22 條以及附表 1 第 6 原則，你有權獲得及更改個人資料。你的權利包括獲取一份填此表格上所填報資料的副本。如欲獲取或更改資料，請致函香港北角渣華道 333 號北角政府合署 17 樓規劃署，專業事務組。

PLAN REFERENCE :

IDPA Plan/DPA Plan/OZP No.

LP/ODP No.

NATURE :

- 1. Fact Finding
- 2. Discussion
- 3. Suggestion
- 4. Report on Suspected Unauthorised Development
- 5. Information for Academic Purpose
- 6. Others (Specify) _____

TYPE :

- 1. Walk-in Enquiry
- 2. Telephone Enquiry
 - Time in: _____
 - Enquiry answered by: _____
 - Total staff time spent:
 - 5 minutes
 - 10 minutes
 - more than 10 minutes
- 3. Letter
- 4. Email

COMPLEXITY :

- 1. Straightforward
- 2. Complicated

REFERRALS :

Internal Referrals

- | TO | FROM |
|-----------------------------|--|
| <input type="checkbox"/> 1. | <input type="checkbox"/> 2. TS Section |
| <input type="checkbox"/> 3. | <input type="checkbox"/> 4. Other Planning Section/DPO |

External Referrals

- 5. To: _____
- 6. From: _____

SUBJECT :

General

- 1. Planning System
- 2. Planning Organisation
- 3. Definition of Terms
- 4. Land/Transport/Environment Matters
- 5. Request for Planning Data
- 6. TP Ordinance
- 7. Statutory Planning Procedures
- 8. Population
- 9. Planning Studies

Territorial

- 10. HKPSG
- 11. Strategic Planning
- 12. Cross-boundary Matters

District

- 13. District Planning in General
- 14. Development Control in General
- 15. Site Specific Development Proposal/Potential/Restriction
- 16. Planning Applications
- 17. Planning Enforcement
- 18. Urban Renewal
- 19. Urban Design

Others

- 20. Others (Specify) _____

COMPLETED BY:

Name of Officer: _____

Title: _____

Signature: _____

Officer Consulted: _____